CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023 Period start date To 31st March 2024 Period end date

Charity name: Bury Athletic Club

Charity registration number: 1193322

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is: 1) The advancement of public participation in athletics* as a sport 2) To provide recreational facilities and/or organise recreational activities, available to members of the public at large, with the object of improving the conditions of life. * athletics is defined as the England Athletics recognised disciplines of track and field, road running, cross country, trail running, fell running, ultra-distance running and race walking.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In furtherance of the above the charity shall: i) Provide a base for successful competitive athletics and to develop the full potential of each member; ii) Encourage enthusiastic coaches, officials, administrators and other helpers within the club and provide opportunities for qualification and experience; and iii) Provide a base for those wishing to exercise as a recreational activity or to improve their health / physical fitness.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of the charity have taken due regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Bury AC is extremely grateful for the significant contribution made by its volunteers. These include trustees, committee members, coaches, officials and other helpers. Thousands of hours are given in voluntary service.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**Organisation** Bury Athletic Club was registered as a charitable incorporated organisation (CIO) on the 29th January 2021. The current Board comprises of seven trustees. Three committees oversee the operational management of the CIO. These are the Athletics Management Committee; the Finance, Audit and Risk Committee and the Facilities Committee. These report into the board of trustees who hold overall responsibility for development of the club and to ensure it meets its charitable object. The vision of the club (in support of the charitable objective) is to: • promote Athletics and the Club in the local community and emphasise the wellbeing athletics creates; • offer first class coaching in track and field, cross country and road running • offer competition opportunities in track and field, cross country and road running; • provide first class training facilities for members that can be made available to the wider community; • ensure a duty of care to all members of the club; • provide all its services in a way that is fair to everyone; • ensure that all present and future members receive fair and equal treatment;

- be non-profit making, but ensure that surpluses are re-invested to further the charitable objects of the club;
- promote equal opportunities for all people regardless of their ability, disability, race, nationality, ethnicity, gender or sexual orientation.

Membership and affiliation
Membership during the year reached a peak of 407 members. This comprised of 251 competitive athletes, 128 social athletes (includes 80 under 11s) with the remainder being volunteers (coaches, officials, helpers). The club is on an overall growth trajectory.

The club is affiliated to England Athletics and pays an annual affiliation fee. All of the club's members are registered with England Athletics and the competitive members pay a registration fee which is collected as part of the club membership arrangements. For 2023/24 the registration fee for athletes was £17. Through the affiliation with England Athletics the club is able to adopt the key national policies such as the safeguarding policy and the national codes of conduct.

The club is also affiliated to Northern Athletics and pays an annual affiliation fee to them which is based on the number of competitive members the club has. Again, this fee is collected as part of the club's membership arrangements. This fee is currently set at £2 per athlete.

The membership fees for the club (not including the registration/affiliation fees) for the year was £20 for junior/student members and £35 for senior members. The trustees set the level of the membership fees to ensure that the club is inclusive. However, the club also operates a hardship system that allow the trustees to waive the membership fees and training fees of members who are facing significant financial hardship. Trustees agreed to hold the current fee levels for 2024/25.

Training and Competition
The club's organised training nights are each Tuesday and Thursday. Training commences at 6.00pm for the younger groups and the club closes at about 8.30pm. Sessions are run under the guidance of qualified and accredited coaches and

		coaching assistants, together with some support from helpers. There is a £3 training fee for members participating in sessions. For family groups, the second member is charged £2. It is also possible for members to pre-book training sessions for the month ahead. The current price is £50 for a family; £20 for an individual member and £15 for a second family member. All the coaching team are volunteers and dedicate countless hours in supporting their athletes. They are in turn supported by the club through funding for their development to be fully accredited in their respective roles with UK Athletics. Some coaches do hold additional sessions which are open to all members in the coaches age group. The following groups operate as part of the club's coaching structure: • Under 9s and Under 11s • Under 13s • Under 15s • Under 17s sprints/hurdles/jumps • Under 17s endurance • Senior Endurance • Senior Sprints • Senior Development Group • Jumps (horizontal and vertical) • Throws The club offers a variety of competitive opportunities for members and these are delivered through local and national leagues. They include: • Red Rose Cross Country League • South East Lancs Cross Country League • Greater Manchester Cross Country Championships • North of England Cross Country Championships • National Cross Country Championships • Greater Manchester Sportshall League • Greater Manchester Road Relays • North of England Road Relays • Cheshire Track and Field League • North of England Track and Field League • Youth Development Leagues (Lower and Upper) • Greater Manchester Track and Field Championships • North of England Track and Field Championships (Indoors and Outdoors) • National Track and Field Championships (Indoors and Outdoors)

		The senior section also organises a Grand Prix programme that sees members compete over a variety of different surfaces and events to identify the most competitive athletes in male and female senior and masters categories. In April the club hosted a Track Mile event to celebrate the official opening of the resurfaced track facilities. The track was opened by honorary guests Jack Buckner, the CEO of British Athletics, Cllr Shaheena Haroon, the Mayor of Bury and Jean Simpson MBE, the club's president. In August the club celebrated promotion to the Premier League of the North of England Track and Field League. They were promoted as league champions from the first division. In February the club celebrated when club member Anna Gisbourne was selected to represent England at an indoor international in Belgium. This was a superb achievement for the 16 year old. **Community and Charity Engagement** The club works with a number of other groups to give them support and access to the Market Street facilities. This is done by way of hiring agreements. The various groups that used the facility during 2023/24 include: • Action 4 Children • Wheels for All • Persona • Jigsaw • The Dinatones Morris Dancers • Bury College of Further Education • Local Primary Schools • Local Secondary Schools • Other local athletics clubs • Lancashire Race Walking Club • Accessible Festival • Other ad hoc users The club has a charging structure in place for hirers with group sessions charged at £40 for the first hour followed by £30 for subsequent hours. There is an additional cost of £5 per hour for the use of floodlights and £5 per hour for the use of the clubhouse. Ad hoc users are charged at £3 per session. These charges are made so the club can cover the cost of running the facility and also to generate cash reserves for future

		improvement projects. This pricing structure will be reviewed in 2024/25. The club estimates that over the year more than 5000 different users benefitted from the use of the facilities. The trustees therefore believe the CIO is achieving its charitable object. **Facilities** The charity has put its new track and field facilities to good use through 2023 and 2024. Plans are in place to extend its usage, particularly as a competition venue for 2024/25. The next challenges faced by the charity relate to some of the other facilities on the Market Street site. These relate specifically to poor condition of the clubhouse; the longevity of the floodlights at the site and the condition of the surface of the car park area and the width of the access road onto the site. Trustees have explored a large variety of different funding streams to raise the capital required to upgrade the facilities detailed above. Applications have by and large been unsuccessful and the charity is aware that Bury Council, as the owners of the site, have very limited financial reserves which could be drawn upon to assist in upgrading facilities. This presents a threat to the charities operations as the facilities are critical in delivering operations, especially with local charities, and generating income. The trustees will continue to explore funding and grant opportunities so that the vital remedial work can be undertaken. **Club Awards** In November the club was honoured to receive the runners up award in the England Athletics North West Region Club of the Year for 2023. In December the club celebrated its achievements for 2023 at its annual presentation evening. It provided the club with the opportunity to thank the trustees and the volunteer coaches, officials and Awards included the categories of coaches' male and female athlete of the year, team manager's male and female athlete of the year, senior Grand Prix competition male and female winners and trustees special awards.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £55,632 in the bank at the end of the period. This comprised of £5,800 in the current account and £49,832 in the savings account. The charity's turnover for the period was £98,809. With a cost of goods sold by the CIO in the period amounting to £1,172, the gross profit for the charity was £97,637. The total administrative costs for the charity for the period was £80,762. This gave a total of profit for the charity of £16,874.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash reserves were maintained by the charity so that it could make a financial contribution to the work to upgrade the facilities used by the charity. The land and facilities are owned by Bury Council and this year they, together with two major grant providers have financed a project to resurface the track and update the jump facilities at the facility as well as upgrading the throwing facilities. Further work is required to develop the facility and the charity sets aside reserves in the savings account to make a financial contribution to this ongoing work.
Amount of reserves held	Para 1.22	£55,632
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A - The Trustees hold the view that the charity is a going concern.

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**Constitution**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**CIO**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**Elected by the members of the charity at the AGM**

Reference and Administrative details

Charity name	Bury Athletic Club
Other name the charity uses	
Registered charity number	
Charity's principal address	Bury Athletic Club Market Street Track Market Street Bury Lancs BL9 9FX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Granby	Chair		Members
2	Roger Morley	Vice-Chair		Members
3	Helen Vaughan	Secretary		Members
4	John Conroy			Members
5	Byron Edwards			Members
6	Susan Wheeldon-Gorst	Treasurer		Members
7	Chris Lucas			Members
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

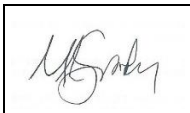
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Leo Granby	
Position (eg Secretary, Chair, etc)	Chair	
Date	29th August 2024	

CHARITY COMMISSION FOR ENGLAND AND WALES

Bury Athletic Club	1193322

Receipts and payments accounts

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For the period from	1st April 2023	To	31st March 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
BAC Facilities Donation	0		-	0	26,470
Donations to Bury AC	5,000		-	5,000	2,000
Membership Subscriptions and Cards	13,284		-	13,284	12,099
Event Income	5,759		-	5,759	918
Training Fees	23,114			23,114	23,915
Facility Hire	37,406			37,406	38,420
Grant Income	6,460			6,460	5,245
Fundraising and Donations	638			638	226
Income Socials and Shop	2,730		-	2,730	1,035
Other Revenue	4,418		-	4,418	9,710
	-		-	-	-
Sub total*(Gross income for AR)*	98,809		-	98,809	120,038
A2 Asset and investment sales, (see table).					
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	98,809		-	98,809	120,038
A3 Payments					
Salaries (inc National Insurance cont)	18,028		-	18,028	19,735
Repairs and Maintenance	5,304		-	5,304	7,193
Cleaning	4,762		-	4,762	4,706
General Expenses	2,383		-	2,383	1,616
Insurance	6,989		-	6,989	6,172

Profit/loss on Sale of Assets	12,564		-	12,564	0
Equipment Depreciation	6,616		-	6,616	13,902
Petrol	473		-	473	377
IT Software and Consumables	1,560		-	1,560	2,077
Light, power and heating	7,261		-	7,261	8,721
Water Rates	120		-	120	79
Telephone and Internet	709		-	709	726
Commission - Stripe and Sum Up	1,321		-	1,321	1,058
EA Affiliation	4,632		-	4,632	4,230
Staff Training	223		-	223	934
Subscriptions	-		-	-	-
Entry Fees - Team and Individual	3,830		-	3,830	2,523
Trophies and Awards	495		-	495	517
Socials	893		-	893	712
Printing & Stationary, Postage	25		-	25	52
Minor Sports Equipment	1,862		-	1,862	29
BACF Legacy Payment	-		-	-	-10
Bank Fees	4		-	4	-
Cost of Goods Sold	732		-	732	1,204
Audit & Accountancy Fees	709		-	709	2,405
Sub total	81,934		-	81,934	78,958
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	81,934		-	81,934	78,958
Net of receipts/(payments)	16,874		-	16,874	41,080
A5 Transfers between funds	-		-	-	-
A6 Cash funds last year end	107,559		-	107,559	66,479
Cash funds this year end	124,433		-	124,433	107,559

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	5,800		-
	Savings Account	49,832		-
		-		-
	Total cash funds	55,632		-
	(agree balances with receipts and payments account(s))	OK	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Accrued Income	10,150	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Tangible Assets		-	59,547
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accruals		896	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		MARK LEO GRANBY	29/08/2024